

Matthew Mamo
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A versatile and skilled sales/marketing/management professional with excellent hands-on experience in developing and improving sales for Real Estate and retail operations. An assertive manager with outstanding interpersonal, communications, negotiation and people management skills. Very task and goal driven, able to operate in the confines of a budget.

Accomplishments: One of the top 5 agents nationwide for GMAC, top 100 producing agents in the Houston market for the last 13 plus years, Number one producer for Gods Country Realty, Inc with a sales volume that in excess of 10 million per year. Most Outstanding Student in the State of Texas in 1989.

EXPERIENCE

Team Mamo Realty, Inc. Spring TX, 2001 - Present
Realtor / Property manager / Pres

Specializing in the foreclosure industry and managing a team of buyers' agents, REO support Staff and venders.

- Property Management for both multi family and commercial units.
- Manage foreclosure listings assigned for major lending intuitions.
- Over see rehabs and repairs per the banks request.
- Carrie out task driven assignments, meeting crucial dead lines.
- Negotiate offers for the bank, investors and owner occupied properties.
- Through the use of my REO staff; follow property all the way till they close and fund.
- Do monthly market reports and initial property assessments.
- Assist the bank and landlords in the eviction process and secure vacant homes per the direction of the of my client.
- Establish an operating budget for both Team Mamo and my clients.
- Real Estate Outsourcing, I handle listings all over the U.S.A

Other work experiences:

General Manager for Complete Auto Sales, Inc, [Spring TX](#), 1998 - 2001
Operated a buy here pay here car lot.

Store Manager for M CFRUGAL Bargains and close outs now known as Big Lot's 1997 / 1998

Responsible for reporting to district manager on the daily operation of my store.

Assistance manger for Lowe's Home Improvement Warehouse: 1995 / 1997

Help establish the Houston Market and assisted with new store set ups.

EDUCATION:

Community Collage of the Air Force - 1991

Fire Science Degree, Hazardous Material Technician, Aircraft Fire Fighter, First Responder

Lone Star Community Collage – on going

Over 900 hours in Real Estate classes, on going

Licenses: Real Estate Broker in the State of Texas